



# NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

MANGALURU - 575 025, KARNATAKA, INDIA.

Website: <http://www.nitk.ac.in>

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Date: 21<sup>st</sup> October, 2020

## **HEALTH ADVISORY TO STAY SAFE AS YOU CELEBRATE FESTIVALS IN TIMES OF COVID - 19**

The undersigned is to convey that in view of prevailing conditions arising out of outbreak of COVID - 19 in the country, it was decided by the Competent Authority that, all are hereby advised to follow these basic guidelines to avoid the spread of infection related to COVID - 19 (Corona Virus):

A celebration of festive events at the Institute shall be permitted and restricted to Departments/Sections/Centres only, if any.

1. An appropriate arrangement for personal protection gears like face covers/masks, and hand sanitizers shall be made available by the respective Departments/Sections/Centres during the celebrations for their staff as per requirements.
2. All HoDs/HoSs shall brief the staff on the Standard Operating Procedures of the Ministry of Health and Family Welfare in the context of COVID.
3. To ensure observance to physical distancing norms and other preventive measures at all times.
4. Physical distance of a minimum of 6 feet, when queuing up for entry and inside the venue as far as feasible. Specific marking for the purpose may be done.
5. Installation & use of Aarogya Setu App shall be advised to all.

This issues with the approval of the Competent Authority.

**REGISTRAR**

To,

1. The Director and Deputy Director.
2. All Deans, All HoDs and HoSs - with a request to circulate among their Departments/Section.
3. Office of the Registrar, Joint Registrar, All Assistant Registrars.
4. Chairman (CCC, Career Development Centre, LAC), Professor In-Charge (Legal Affairs, Analytics, Accreditation & Ranking System, Hostel Affairs), All Wardens of NITK Hostels, FIC (Security), GRO - PwD.
5. Medical Officer, Librarian, Internal Auditor, Assistant Physical Director, SAS Officers, System Manager – CCC.
6. CVO, Transparency Officer and Nodal Officer (under RTI Act, 2005).
7. Resident Engineer I/c, Security Officer (on Contract), Public Relations & Media Manager (on Contract).
8. Professor In-charge NITK-STEP, Liaison Officer - SC/ST Cell & OBC Cell, Faculty I/c (T & C Works, IIP Cell), B&W Section, Office Computer Centre, Coordinator - CCE & QIP, Coordinator - TEQIP-III.
9. All Notice Boards.
10. The President, Students' Union.