

## Annexure – A

### **FORMAT OF COURSE COMPLETION CERTIFICATE**

[TO BE ISSUED IN THE OFFICIAL LETTER HEAD OF THE INSTITUTE/UNIVERSITY]

This is to certify that

1. Mr. /Ms. \_\_\_\_\_ (full name) bearing Roll No. \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (course / program) in our Institute/university.
2. He / She has completed all requirements of the course / program and all of his / her examinations has been completed.
3. His / Her final result is awaited and will be published on or before September 30, 2024.

Date : \_\_\_\_\_

## Annexure - B

### Undertaking by candidates who have appeared for qualifying degree examination or awaiting for results

I, \_\_\_\_\_ (NET/GATE ID \_\_\_\_\_),  
Son/daughter of Shri-----, resident of  
village/town/city district of State/UT \_\_\_\_\_ do hereby declare as under:

2. That I have appeared for final year /semester examination and my Institute/University has not yet declared the results  
or  
My university/Institute has not conducted final year /semester examination yet (tick as applicable).
3. That, I would submit my final year/semester marks card and Provisional degree certificate on or before \_\_\_\_\_
4. I am aware that for admission to M.Tech / M.Sc/ MCA/MBA programmes at NITK, must satisfy the following criteria

**M.Tech/MSc/MCA Programme** (Please tick (✓) whichever is applicable and strike out of (X) whichever not applicable).

“Candidates should have passed the prescribed qualifying examination with CGPA of at least 6.5 in the 0-10 scale grading system, OR not less than 60% marks in the aggregate (taking into account the marks scored in all the subjects of all the public/University examinations conducted during the entire prescribed period for the degree programme). However, this prescribed minimum shall be a CGPA of 6.0 OR 55% marks in the aggregate for SC/ST/PWD candidates.”

### **MBA Programme**

“Candidates should have passed the prescribed qualifying examination with CGPA of at least 5.5 in the 0-10 scale grading system, OR not less than 50% marks in the aggregate (taking into account the marks scored in all the subjects of all the public/University examinations conducted during the entire prescribed period for the degree programme). However, this prescribed minimum shall be a CGPA of 5.0 OR 45% marks in the aggregate for SC/ST/PWD candidates.”

5. I am also aware that after the announcement of my Bachelor’s degree results, if I am found not to satisfy the above eligibility criteria, my admission would be cancelled and I will not have any claim on my admission at NITK Surathkal.
6. That, if my seat is cancelled due to not fulfilling the above eligibility criteria, the refund, if any, will be dealt as per Refund Rules of the Institute.

**Name and Signature of the candidate with date**

# **CERTIFICATE OF MEDICAL FITNESS**

[To be obtained only from Gazetted Government Medical Officer / Medical Officer of a Government Undertaking. (Please note that Medical Certificate issued by Private Practitioners will not be accepted) ]

Name (In Block Letters) .....

Parent / Guardian Name .....

Sex Male / Female

Blood Group (Optional) .....

Height .....cm

Weight .....kg

Chest: Exp.....cm

Insp. ....cm

Heart .....

Lungs .....

Vision .....

Hearing .....

Hernia / Hydrocele / Varicocele/Piles, etc: .....

Any Other Disease Diagnosed in the Past: .....

Allergies, if any .....

Personal Marks of Identification:

1.

2.

I do hereby certify that I have examined Sri/Kum/Smt..... ,

A candidate for .....and whose signature is given below

and that I could not notice that he/she has any disease, constitutional affection, bodily infirmity or mental unsoundness. His/Her age according to his/her statement is

.....

year and by appearance about..... years.

**Signature of the Candidate**

Place .....

**Signature: of the Medical Officer**

Date .....

Name:\_\_\_\_\_

Office Seal

Designation:\_\_\_\_\_

Registration No.

OBC-NCL Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)\* APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum\*\* \_\_\_\_\_ Son/  
 Daughter\*\* of Shri/Smt.\*\* \_\_\_\_\_ of Village/  
 Town\*\* \_\_\_\_\_ District/Division\*\* \_\_\_\_\_ in  
 the State/Union Territory \_\_\_\_\_ belongs to the  
 \_\_\_\_\_ community that is recognized as a backward class under  
 Government of India\*\*\*, Ministry of Social Justice and Empowerment's Resolution No.  
 \_\_\_\_\_ dated \_\_\_\_\_\*\*\*\*

Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
 his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division  
 of the \_\_\_\_\_ State/Union Territory. This is also to certify that  
**he/she does NOT belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the  
 Schedule to the Government of India, Department of Personnel & Training O.M. No.  
 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004  
 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated  
 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014, and  
 again further modified vide OM No. 36033/1/2013-Estt (Res) dtd. 13/09/2017.

District Magistrate /  
 Deputy Commissioner /  
 Any other Competent Authority

Dated:

Seal

\* Visit <http://www.ncbc.nic.in> for latest guidelines and updates on the Central List of State-wise OBCs.

\*\* Please delete the word(s) which are not applicable.

\*\*\* As listed in the Annexure (for FORM-OBC-NCL)

\*\*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**NOTE:**

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar' and
  - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides
  - (v) Certificate issued by any other authority will be rejected

## ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12019/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014
23	No. 12011/04/2014-BC-II	14-01-2015
24	No. 12011/7/2014-BC-II	23-01-2015
25	No. 12011/1/2015-BC-II	27-05-2015
26	No. 12015/05/2011-BC-II	15-07-2015
27	No. 12011/06/2014-BC-II	09-09-2015
28	No. 12011/13/2016-BC-II	25-05-2016
29	No. 12011/14/2016-BC-II	15-06-2016
30	No. 12011/15/2016-BC-II	30-06-2016
31	No. 12011/04/2014-BC-II	11-08-2016
32	No. 12011/6/2014-BC-II	07-12-2016
33	No. 12011/13/2016-BC-II	22-12-2016
34	No.20012/1/2017-BC-II	19-01-2017
35	No. 12011/7/2017-BC-II	31-07-2017

**Declaration / Undertaking - for OBC Candidates only**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
resident of \_\_\_\_\_ village/town/city district State hereby declare  
that I belong to the community which is recognized as a backward class by the Government of  
India for the purpose of reservation in services as per orders contained in Department of  
Personnel and Training Office Memorandum No.36012/22/93- Estt.(SCT), dated 08.09.1993.  
It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in  
Column 3 of the Schedule to the above referred Office Memorandum, dated 08.09.1993, which  
is modified vide Department of Personnel and Training Office Memorandum No. 36033/1/2013-  
Estt. (Res.) dated September 13, 2017. I also declare that the condition of status/annual income  
for the creamy layer of my parents/guardian is within prescribed limits as on the financial year  
ending on March 31, 2024.

Place:

Signature of the Candidate\*

Date:

\*Declaration/undertaking not signed by Candidate will be rejected

SC/ST Certificate Format

**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND SCHEDULED TRIBES (ST) CANDIDATES**

1. This is to certify that Shri/ Shrimati/ Kumari\* \_\_\_\_\_ son/daughter\* of \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Scheduled Caste / Scheduled Tribe\* under :-

- \* The Constitution (Scheduled Castes) Order, 1950
- \* The Constitution (Scheduled Tribes) Order, 1950
- \* **The Constitution (Scheduled Castes) (Union Territories) Order, 1951**
- \* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

- \* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
- \* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- \* The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962;
- \* The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
- \* The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- \* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- \* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- \* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- \* The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- \* The Constitution (Sikkim) Scheduled Castes Order, 1978;
- \* The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- \* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- \* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
- \* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- \* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri /Shrimati\* \_\_\_\_\_ father/mother\* of Shri /Shrimati /Kumari\* \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State State/Union Territory\* \_\_\_\_\_ who belong to the Caste / Tribe\* which is recognised as a Scheduled Caste / Scheduled Tribe\* in the State / Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/ Shrimati/ Kumari \* \_\_\_\_\_ and / or\* his / her\* family ordinarily reside(s)\*\* in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State Union Territory\* of \_\_\_\_\_.

Signature: \_\_\_\_\_  
 Designation \_\_\_\_\_  
 (With seal of the Office)

Place: \_\_\_\_\_ State/Union Territory\* \_\_\_\_\_

Date: \_\_\_\_\_

- \* Please delete the word(s) which are not applicable.
- # Applicable in the case of SC/ST Persons who have migrated from another State/UT.

**IMPORTANT NOTES**

The term “ordinarily reside(s)\*\*” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).
6. Certificate issued by any other authority will be rejected.

FORM – UNDERTAKING FOR CASTE VALIDITY

UNDERTAKING FOR CASTE VALIDITY CERTIFICATE FOR MAHARASHTRA STATE  
CANDIDATES TAKING ADMISSION IN THE NIT+ SYSTEM

To

The Verifying Centre In-charge,

\_\_\_\_\_ (Name of the Verifying Centre)

**Subject:- Undertaking for Caste Validity Certificate**

Sir,

I \_\_\_\_\_ S/o/D/o \_\_\_\_\_

R/o \_\_\_\_\_ has been allotted seat in B. Tech (Branch)

\_\_\_\_\_ (Name of the Institute) \_\_\_\_\_ through

JoSAA/CSAB 2023. I have not submitted my Caste Validity Certificate as I am not in receipt of the same till date. I have applied for the Caste Validity Certificate to Social welfare Department/ Tribal Welfare Department on \_\_\_\_\_ (Date).

I herewith give the undertaking that I will submit the Caste Validity Certificate issued by competent authority at the time of physical reporting at the admitting Institute/ University. I hereby declare that my application for the Caste Validity Certificate is under process and has not yet been rejected. In case I fail to submit the Caste Validity Certificate by the date as mentioned above or found ineligible or information provided herein or in Application Form found incorrect at any stage then the Institute reserves the right to cancel my admission automatically. In such event, I shall be fully responsible for all consequences arising out of such cancellation of admission. (Name of the Institute) \_\_\_\_\_ shall not be held responsible in any case. I also understand that, fee refund rules of (Name of the Institute) \_\_\_\_\_ will be applicable in case of cancellation of my admission.

**Signature of the Candidate**

**Name of the Candidate**

**Date:** \_\_\_\_\_

**Signature of Guardian / Parents**

**Name of the Guardian / Parents**

**Date:** \_\_\_\_\_



Government of .....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)**

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph in attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her “family”\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year 2023-2024. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Signature with seal of Officer \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

Recent Passport size  
attested photograph  
of the applicant

**The income and assets of the families as mentioned would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs.**

\* **Note1:** Income covered all sources i.e., salary, agricultural, business, profession, etc.

\*\* **Note2:** The term “Family” for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* **Note3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**UNDERTAKING FOR LATE SUBMISSION OF DOCUMENTS**

I \_\_\_\_\_ (name of student) son / daughter of Shri \_\_\_\_\_ admitting to \_\_\_\_\_ course in the Department of \_\_\_\_\_ Application reference no. \_\_\_\_\_ hereby undertake to produce the following certificate related to my admission at National Institute of Technology Karnataka, Surathkal by **30<sup>th</sup> September 2024**.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

I also declare that in case if I fail to submit the above-mentioned document (s) by the date mentioned above, my admission is liable to be terminated / cancelled.

Dated:

Signature of Candidate

Mobile No. of candidate:

From:

To:

Through:

The Asst. Registrar (Academic)  
N I T K, Surathkal

Sir,

I have been provisionally admitted in N.I.T.K Surathkal  
on \_\_\_\_\_ to the I<sup>st</sup> year \_\_\_\_\_ degree course.

I was a student in your college during the year \_\_\_\_\_  
Studying in (Class) \_\_\_\_\_ & my Reg./ Roll No.  
was \_\_\_\_\_

Please arrange to send my Transfer (College Leaving Certificate)  
Certificate and conduct certificate directly to the Dean (Academic) N.I.T.K  
Surathkal, P.O Srinivasnagar, Mangaluru – 575 025.

Thanking You,

Yours faithfully,

Signature

Date:

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Dated:

No.TC/NITK/2024-25/E6

Forwarded with compliments to the Principal \_\_\_\_\_  
\_\_\_\_\_ With a request to send the T.C and conduct  
certificate at an early date.

Asst. Registrar (Academic)  
N.I.T.K, Surathkal