



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/5484561 Dated/दिनांक : 08-10-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण		
Bid End Date/Time/बिड बंद होने की तारीख/समय	18-10-2024 17:00:00	
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	18-10-2024 17:30:00	
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)	
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education	
Department Name/विभाग का नाम	Department Of Higher Education	
Organisation Name/संगठन का नाम	National Institute Of Technology (nit)	
Office Name/कार्यालय का नाम	Karnataka, Surathkal, Mangaluru	
Total Quantity/कुल मात्रा	4680	
ltem Category/मद केटेगरी	Box File (Q4), Report Cover (Q4), Fluid Correction Pen (V2) (Q4), Eraser (Q4), Desk Pads - Writing (V2) (Q4), Markers for White Board (V2) (Q4), Permanent Marker Pen (Q4), Clips, Paper as per IS 5650 (Q4), Highlighter Pen (Q4), Stapler Pin / Staples (V2) (Q4), Cleaning Duster (V2) (Q4), Self Adhesive Flags (V2) (Q4), Manual Pencil Sharpener (V2) (Q3), Black Lead Pencils (V2) as per IS 1375 (Q4), Paper weights (Q4), Exercise Notebook for Social Studies (Q4), Diaries Printed - Plain - Register (Q4), Transparent Tape (V2) (Q4), Glue Stick (V2) (Q4), Gel Pen (V3) (Q4), Bond Paper (V2) as per IS 1848 (Part 1) (Q4), Correspondence Envelopes (V2) (Q4), Rollerball Pen (V3) (Q4), Desktop Trays or Organizers (V2) (Q4)	
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)	
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	7 Lakh (s)	
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)	
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes	

Bid Details/बिड विवरण		
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छ्ट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No	
Past Performance/विगत प्रदर्शन	20 %	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	या Yes	
RA Qualification Rule	H1-Highest Priced Bid Elimination	
Type of Bid∕बिंड का प्रकार	Two Packet Bid	
Primary product category	Box File	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Inspection Required (By Empanelled Inspection Authority / Agencies pre- registered with GeM)	No	
Estimated Bid Value/अनुमानित बिड मूल्य	189428	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Arbitration Clause	No	
Mediation Clause	No	
EMD Detail/ईएमडी विवरण		
Required/आवश्यकता	No	

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
NGT David and Da	

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes

- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
- 5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
- 7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

- 8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.
- 9. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
 - i. If number of technically qualified bidders are only 2 or 3.
 - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
 - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
 - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
 - v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Box File (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का	Bid Requirement/बिंड के लिए आवश्यक (Allowed
Specification	नाम	Values)/अनुमत मूल्य

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	30

Report Cover (150 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Туре	Type Of Folder	L-Shape plastic Folder	
Size	Paper size to which folder is suitable	A4	
colour	Colour of folder (Bottom Side)	Transparent	
	Colour of folder (Top Side)	Coloured	
Dimension	Thickness of folder (mm)	0.4	
	Length of folder	305 mm for A4	
	Width of folder	225 mm for A4	
Physical characteristics	Binding/holding of paper by	Without (L-shape)	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	150	30

Fluid Correction Pen (V2) (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL REQUIREMENT	Pen contains correction fluid	7 ml	
	Line/pen tip size	0.5 mm	
CORRECTION FLUID	Type of correction fluid	Type 1 - Solvent based	
PACKING AND MARKING	Total quantity of pen shall be packed in	Cardboard Box	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
TESTING AND CERTIFICATION	'Correction fluid' is BIS marked	No
	Availability of Test Report of 'Correction fluid' from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	30

Eraser (100 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Other Properties	Number of Eraser per pack (nos)	1

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	30

Desk Pads - Writing (V2) (100 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Pads	Executive Pad / Slip Pad
	Type of Binding	Cloth-Bound
	Type of Paper in the Pad	Cream Laid Paper Conforming to IS 1848 : Part 1
MATERIAL	Front Cover material of the Pad	Cardboard
	Back Cover material of the Pad	Grey Pulp Board
PAPER LAYOUT	Colour of Papers in the Pad	White
DESIGN	Paper Format	Plain
DIMENSIONS	Length of Pad (In mm)	181 to 220
	Width of Pad (In mm)	100 to 140
	Number of Pages in the Pad	40
	GSM of the Paper in the Pad	70

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
-------------------	--	-------------	-----------------	---------------------------------

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	30

Markers For White Board (V2) (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Type of Ink	Alcohol-based ink
	Ink Color	Black
	Odor of the Ink	Odorless ink
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2 mm
	Refillable marker pen	Yes

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Permanent Marker Pen (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Florescent Water Based
REQUIREMENT	Ink Colour	Blue
	The shape of the marker /Pen tip	Bullet shape
	Line Width	1.5 mm
	Heat resistant ink	Yes
Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)		No
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable

सं. परेषिती / रिपोर्टिंग Address/पता Quantity/म	nan Delivery Days/डिलीवरी के
अधिकारी	दिन

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Permanent Marker Pen (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Florescent Water Based
REQUIREMENT	Ink Colour	Red
	The shape of the marker /Pen tip	Bullet shape
	Line Width	1.5 mm
	Heat resistant ink	Yes
Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)		No
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Paper poly pouch
TESTING AND CERTIFICATION Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification		No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Permanent Marker Pen (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

	Specification Name/विशिष्टि का	Bid Requirement/बिड के लिए आवश्यक (Allowed
Specification	नाम	Values)/अनुमत मूल्य
GENERAL	Type of ink	Florescent Water Based
REQUIREMENT	Ink Colour	Black
	The shape of the marker /Pen tip	Bullet shape
	Line Width	1.5 mm
	Heat resistant ink	Yes
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Paper poly pouch

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Clips, Paper As Per IS 5650 (200 box)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	BIS Marking	No
CHARACTERISTICS	Shapes of Clips	Streamline Shape
	Size of Clips	Large

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	200	30

Highlighter Pen (30 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL	Type of pen	Permanent highlighter Pen	
REQUIREMENT	Ink Colour	Yellow	
	The shape of the Pen tip	Chisel Point	
	Line Width	2.0 mm	
MATERIAL	Pen body made of	Plastic	
	Writing Tip made up of	Hydrocarbon Tip	
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.	
	Packing of each Pen	Paper poly pouch	
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No	
	Test reports to be furnished to the buyer on demand, if claimed to be available	N.A	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	30	30

Highlighter Pen (10 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL	Type of pen	Permanent highlighter Pen	
REQUIREMENT	Ink Colour	Pink	
	The shape of the Pen tip	Chisel Point	
	Line Width	2.0 mm	
MATERIAL	Pen body made of	Plastic	
	Writing Tip made up of	Hydrocarbon Tip	
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.	
	Packing of each Pen	Paper poly pouch	
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No	
	Test reports to be furnished to the buyer on demand, if claimed to be available	N.A	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	30

Stapler Pin / Staples (V2) (50 box)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Size number	10/4
REQUIREMENT	Staples per strip (minimum)	50
	Strips per box	20
DIMENSION	Width of crown	7.1 mm
FINISH	Coating on Stapler pin/Staples	Galvanized coating

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Cleaning Duster (V2) (25 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material and	Material	Microfibre Cloth
Dimension	Size (Length X Breadth) (inch* inch)	12 x 12, 12 x 16, 14 x 14, 14 x 20, 16 x 16, 16 x 20, 16 x 24, 18 x 18, 20 x 20, 20 x 24, 22 x 22, 24 x 24, 24 x 36, 36 x 36 Or higher
Physical Characteristics	Colour	Yellow
Test Report Details	Availability of Test Report from NABL/ ILAC accredited or Central Government Lab to prove conformity of products to the specifications	No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	25	30

Self Adhesive Flags (V2) (200 pad(s))

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL	Flag shape	Rectangular shape	
REQUIREMENT	Flag colour	Pink, Blue, Green, Orange, Yellow	
	Glued portion of flag (Lengthwise)	12 mm	
MATERIAL	Paper Grammage (g per square metre)	90	
DIMENSION	Flag size ±0[decimal]5 mm (unit-mm)	12 x 45 (mm)	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
PACKING	Number of sheets (of each colour) in a pad	40 sheets
	Sheet pad shall be packed in	Cardboard box

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	200	30

Permanent Marker Pen (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Alcohol based
REQUIREMENT	Ink Colour	Red
	The shape of the marker /Pen tip	
	Line Width	2.0 mm
	Heat resistant ink	Yes
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Not Applicable
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Cardboard Box
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Permanent Marker Pen (30 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Alcohol based
REQUIREMENT	Ink Colour	Black
	The shape of the marker /Pen tip	Bullet shape
	Line Width	2.0 mm
	Heat resistant ink	Yes

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Not Applicable	
MATERIAL	Marker /Pen body made of	Plastic	
	Writing Tip made up of	Hydrocarbon Tip	
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.	
	Packing of each Marker /Pen	Cardboard Box	
TESTING AND CERTIFICATION Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification		No	
	Test reports to be furnished to the buyer on demand, if claimed to be available	Not Applicable	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	30	30

Manual Pencil Sharpener (V2) (25 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Types of Manual Pencil sharpeners	Handheld Manual Pencil Sharpener
	Type of Sharpening Mechanism	Twist Mechanism
	Material of the Sharpener Plastic body	
	Number of Holes in Manual Pencil sharpener	Single hole
Sharpening Diameter of 1st 6 mm to 8 mm hole (In mm)		6 mm to 8 mm
	Shavings Container	No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	25	30

Black Lead Pencils (V2) As Per IS 1375 (150 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING	Governing Specification	Conforming to IS 1375
SPECIFICATION	ISI Marking	No
STANDARDS	Pencil Type	General Writing Pencil
	Pencil Grades	2H
	Pencil Shapes	Hexagonal

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
CERTIFICATION / TEST REPORT	Type of lab which carried out Test of complete product to prove the conformity of product (As per Governing Specification)	Certificate of Govt.Lab/NABL/ILAC accredited

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	150	30

Paper Weights (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material	Glass
Shape	Shape	Dome
Weight	Weight (approx) (gm)	125
Transparency	Transparency	Opaque

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Exercise Notebook For Social Studies (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Cover Page	Lamination on cover page	with	
Paper	GSM of Paper	54	
	Colour of Page	white	
Binding and Ruling	Index page	Two index pages should be pasted	
	Colour of Ruled Lines	Blue, Black, Red, Pink, Grey	
	Margin on left side(in mm)	25	
	Margin at top(in mm)	30	
	Colour of margin lines	Blue, Black, Red, Pink, Grey	
Printing	Faces of cover page where printing is required	front side of front page, rear side of front page, rear side of back page, inner side of back page	
	Number of colours used for printing on cover page	four colour	
	Number of colours used for printing on inner pages	two colour	

S.No./क्र. सं. Uरेषिती/रिपोर्टिंग Address/पता Qu	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
---	-----------------	---------------------------------

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Diaries Printed - Plain - Register (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Туре	Type of Diaries / Registers	PLAIN REGISTER	
Dimension of Paper (Length X width) (mm X mm)		210 x 170	
	Dimension of Cover (Length X Width) (mm X mm)	210 x 170	
Grammage (GSM)	Grammage of Paper (gsm)	70	
Colour	Colour of Pages	white	
Binding	Type of Binding	Soft Bound	
Content	Content and Desciption	General Format	

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Transparent Tape (V2) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Certification	Transparent Tape Conformity to	IS 13262: Latest	
	ISI Marked No		
Dimension	Minimum Tape Width (mm)	48, 72 Or higher	
	Tape Length (meter)	50, 60, 100, More than 100 Or higher	
Test Report Details	Availability of Test Reports from Central Govt/State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	d	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Glue Stick (V2) (100 set)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing	No of sticks in a Set	Set of 1
Net Content and Shelf Life	Net content of the stick (Grams)	35, 40, 50 Or higher
	Shelf life (months)	12

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	30

Gel Pen (V3) (250 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Design of the Gel Pen	Capped
	Body Material of the Gel Pen	Plastic
	Refillable Type	Yes
	Diameter of the Pen tip (In mm) 0.6 mm	
	Grip Type	Ergonomic grip
	Colour of the Ink	Blue
PACKING	Packed in	Blister Packs

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	250	30

Gel Pen (V3) (150 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Design of the Gel Pen	Capped
	Body Material of the Gel Plastic Pen	
	Refillable Type	Yes
	Diameter of the Pen tip (In mm)	0.6 mm
	Grip Type	Rubberized grip
	Colour of the Ink	Red
PACKING	Packed in	Blister Packs

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	150	30

Gel Pen (V3) (50 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Design of the Gel Pen	Capped
	Body Material of the Gel Pen	Plastic

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Refillable Type		Yes
	Diameter of the Pen tip (In mm)	0.6 mm
	Grip Type	Rubberized grip
	Colour of the Ink	Black
PACKING	Packed in	Blister Packs

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	30

Bond Paper (V2) As Per IS 1848 (Part 1) (10 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Watermarking on bond paper	Security fibre
	Grammage (substance) of bond paper 100 GSM	
	The product shall be supplied in	Sheet packs
	The product conforming to ECO-Mark	Yes
	Each sheet in roll/sheet packs shall be embossed	Yes
DIMENSION	Bond paper size	A4
PACKING	Packaging type	Sheets

Specification Name/विशिष्टि का नाम		Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
	Each packet (Roll /Sheet pack) shall be packed in	Cardboard box	
TESTING AND	BIS marked	No	
CERTIFICATION	Availability of test report from AHSP /NABL /ILAC accredited or Central Government Lab to prove conformity of products to the specification	No	
	Test reports to be furnished to buyer on demand, if claimed to be available	NA	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	30

Correspondence Envelopes (V2) (500 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)
	Window in Envelopes	Without
	Colour of Envelopes paper	White

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Printing on Envelopes with	As per Buyer's Requirement (to be indicated during bid creation)
	Opening of Envelopes	Top Slide opening
	Envelopes required with Lining	Cotton Cloth lining
	Pre-glued Flap	Without
	Bottom Flap	3 cm
	Top Flap 4 cm	
	Lamination of Envelopes	Without
MATERIAL	Material of Envelopes	Maplitho Printing Paper
	Window material	N.A
	Grammage of Paper (GSM)	120
DIMENSION	Dimension of Envelopes - As per IS:13892	229 x 324 (mm)
	Dimension of Envelopes (Not covered under the scope of IS:13892)	250 X 300 (mm)
TESTING AND CERTIFICATION	BIS marked	No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	500	30

Rollerball Pen (V3) (500 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Closure Type	Capped Rollerball Pen
	Body Material	Plastic
	Tip size/Line Width	0.5 mm
	Ink Colour	Blue
	Re-fillable Rollerball Pen	Yes
DIMENSIONS	Length of the Pen (In mm)	100 mm to 120 mm
	Diameter of the Pen (In mm)	11 mm to 13 mm
	Net weight of the Pen (In gm)	10 gm to 30 gm
PACKING	Packed in	Cardboard Boxes

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	500	30

Rollerball Pen (V3) (250 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Closure Type	Capped Rollerball Pen
	Body Material	Plastic
	Tip size/Line Width	0.5 mm
	Ink Colour	Red
	Re-fillable Rollerball Pen	Yes

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
DIMENSIONS	Length of the Pen (In mm)	121 mm to 140 mm
	Diameter of the Pen (In mm)	8 mm to 10 mm
	Net weight of the Pen (In gm)	10 gm to 30 gm
PACKING	Packed in	Cardboard Boxes

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	250	30

Rollerball Pen (V3) (250 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Closure Type	Capped Rollerball Pen
	Body Material	Plastic
	Tip size/Line Width	0.5 mm
	Ink Colour	Black
	Re-fillable Rollerball Pen	Yes
DIMENSIONS	Length of the Pen (In mm)	121 mm to 140 mm
	Diameter of the Pen (In mm)	8 mm to 10 mm
	Net weight of the Pen (In gm)	10 gm to 30 gm
PACKING	Packed in	Cardboard Boxes

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	250	30

Desktop Trays Or Organizers (V2) (30 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	Type of Tray/Organizer	Single-Tier Tray
	Material of Tray/Organizer	Plastic
	Design of Tray/Organizer	Solid type
	Shape of Tray/Organizer	Rectangular
	Colour of Tray/Organiser	White
	Stacking arrangement in the Tray/Organizer	Horizontal Stacking
	Sliding trays	NA
	Number of Tier/Section in a Tray/Organiser	2
	Overall Compartment/Divisions in a Tray/Organizer	1
	Tiered Shelf	No
Dimension	Length of the Tray/organiser (in cm)	>40 to ?45 cm
	Width of the Tray/organiser (in cm)	>30 to ?35 cm
	Overall Height of the Tray/organiser(in cm)	>6 to ?9 cm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Thickness of the Tray/organizer (in mm)	>2 to ?2.5 mm
	Weight of Tray/organiser (in gram)	?100 to ?150 gm
Finishing	Surface Finish	Polished
Packaging	No of Tray/Organizer per pack	Pack of 1
	Packing type	Corrugated Box

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	30	30

Desktop Trays Or Organizers (V2) (20 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का Bid Requirement/बिंड के 1 Values)/अनु	
Generic	Type of Tray/Organizer	Single-Tier Tray
	Material of Tray/Organizer	Plastic
	Design of Tray/Organizer	Solid type
	Shape of Tray/Organizer	Rectangular
	Colour of Tray/Organiser	Purple
	Stacking arrangement in the Tray/Organizer	Vertical Stacking
	Sliding trays	No

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Number of Tier/Section in a Tray/Organiser	NA
	Overall Compartment/Divisions in a Tray/Organizer	1
	Tiered Shelf	No
Dimension	Length of the Tray/organiser (in cm)	>25 to ?30 cm
	Width of the Tray/organiser (in cm)	>20 to ?25 cm
	Overall Height of the Tray/organiser(in cm)	?3 to ?6 cm
	Thickness of the Tray/organizer (in mm)	?0.5 to ?1 mm
	Weight of Tray/organiser (in gram)	?100 to ?150 gm
Finishing	Surface Finish	Matte
Packaging	No of Tray/Organizer per pack	Pack of 1
	Packing type	Cardboard Box

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	30

Correspondence Envelopes (V2) (1000 packet)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment)	
Type of Envelopes Type -I (Pocket Shape)		Type -I (Pocket Shape)	
	Window in Envelopes	Without	
	Colour of Envelopes paper	White	
	Printing on Envelopes with	No printing on Envelopes	
	Opening of Envelopes	Top Slide opening	
	Envelopes required with Lining	No Lining required	
	Pre-glued Flap	Without	
	Top Flap	4 cm	
	Lamination of Envelopes	Without	
MATERIAL	Material of Envelopes	Maplitho Printing Paper	
	Window material	N.A	
	Grammage of Paper (GSM)	120	
DIMENSION	Dimension of Envelopes - As per IS:13892	N.A	
	Dimension of Envelopes (Not covered under the scope of IS:13892)	280 X 120 (mm)	
PACKING AND MARKING	Packing	As per Buyer's Requirement (to be indicated during bid creation)	
TESTING AND CERTIFICATION	BIS marked	No	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Anni	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	1000	30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Scope of Supply

Scope of supply (Bid price to include all cost components): Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

3. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

Anni, STATIONERY SECTION, NITK, Surathkal, POST-SRINIVASNAGAR, MANGALORE – 575 025 Ph:9448319631 email id. b6-assistant@nitk.edu.in .

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- (i) The Breakup of BOQ or price Break Up should be uploaded under financial cover only (Financial Docum ent).
- (ii) The Self Attested Copy of GST and PAN should be uploaded.
- (iii)Declaration of abandoned or suspended any awarded service & Blacklist Certificate.

Disclaimer: Bidders are advised to exercise caution and not respond to any unknown calls, emails, or e mbedded links requesting payment for participating in the tender or for any other purpose. Please note that NITK Surathkal never asks for any tender fee for participation in tenders or bids.

5. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

6. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

7. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

8. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

9. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

10. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

11. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

12. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

13. Generic

End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

14. Purchase Preference (Centre)

Indian suppliers of this item are not allowed to participate and/ or compete in procurement by some foreign governments. Bidders / products from such countries are not eligible / not allowed to participate in this bid in terms of clause 1 (d) of Public Procurement (Preference to Make in India) Order, 2017

15. Generic

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

16. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

17. Certificates

Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.

18. Generic

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

19. Financial Criteria

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

20. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

21. Purchase Preference (Centre)

Purchase Preference linked with Local Content (PP-LC) Policy:

The bid clause regarding "Preference to Make In India products" stands modified in this bid and shall be governed by the PPLC Policy No. FP-20013/2/2017-FP-PNG dated 17.11.2020 issued by MoP&NG as amended up to date. Accordingly, bidders with Local Content less than or equal to 20% will be treated as "Non Local Supplier". The prescribed LC shall be applicable on the date of Bid opening. Sanctions on the bidders for false / wrong declaration or not fulfilling the Local Content requirement shall be as per the PPLC policy. Further following additional provisions are added in the certification and verification of local content provision of the Preference to Make in India clause:

- i. In case of foreign bidder, certificate from the statutory auditor or cost auditor of their own office or subsidiary in India giving the percentage of local content is also acceptable. In case office or subsidiary in India does not exist or Indian office/subsidiary is not required to appoint statutory auditor or cost auditor, certificate from practicing cost accountant or practicing chartered accountant giving the percentage of local content is also acceptable.
- ii. Along with Each Invoice: The local content certificate (issued by statutory auditor on behalf of procuring company) shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.
- iii. The bidder shall submit an undertaking from the authorized signatory of bidder having the Power of Attorney along with the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.

22. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

23. Purchase Preference (Centre)

Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar/URC for that product/service category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

24. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document

in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

25. Warranty

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

26. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

27. Past Project Experience

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value: or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

28. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

29. Generic

- 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buver.
- 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

30. Generic

The seller is required to print logo as per buyer's requirement.

31. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.

- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

32. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई

का आधार होगा।		
	Thank You/धन्यवाद	